

Memorandum of Understanding

This M.O.U. is made on the 3rd day of Dec (Month) 2008, BETWEEN the **Kendriya Vidyalaya Sangathan**, (hereinafter referred as 'KVS' which expression shall, unless excluded by or repugnant to the context, be deemed to include his successors in office and assigns) of the one part AND the **Q.C.I.**, a society registered under the Society Registration Act, 1860, through Shri Girdhar J Gyani, Secretary General, (hereinafter referred to as "QCI" which expression shall, unless, excluded by or repugnant to the context, be deemed to include his successors, executors, administrators, legal heirs, representatives and assigns) of the other part.

1. Whereas KVS desires to implement Accreditation Standard for Quality School Governance (Second Edition: September 2008) in **Kendriya Vidyalaya, Sector VIII, R.K. Puram, New Delhi** and the Q.C.I., New Delhi shall be providing comprehensive technical assistance including training to this school in preparing them for achieving accreditation.

2. **This M.O.U.** shall be for a period of twelve months starting from the date of signing or any agreed date thereafter and be extended if so decided mutually by the parties to this M.O.U. as necessary with no additional financial implication. **However, progress of the project will depend on the existing status of the facilities, requisite support from KVS, degree of involvement & implementation of QCI and suggestions by the school.**

In case civil construction work, deployment of manpower, compliance with regulatory requirements etc. take more time; the project would be extended accordingly. The KVS shall accord high priority to comply with these requirements to meet the time limit.

3. OBJECTIVES:

The main objective of this M.O.U. with Q.C.I., New Delhi is to provide comprehensive technical support for seeking accreditation of Kendriya Vidyalaya, Sector VIII, R.K. Puram, New Delhi to QCI Accreditation Standard.

The subsidiary objectives are:

- To assess the existing status of educational quality management system (EQMS) of the identified school
- To suggest alterations in educational quality management system of the Kendriya Vidyalaya, Sector VIII, R.K. Puram to meet the requirements of the QCI Accreditation Standard
- To lay down standard operating procedures for effective EQMS

- To review the outcomes regularly and periodically;
- To enable the school to seek National Accredited Board for Education and Training (NABET) accreditation.

4. RESPONSIBILITIES OF Q.C.I, NEW DELHI AND KVS:

A. *Q.C.I., New Delhi shall:*

- Facilitate in activities specified as under:-
 - ▶ To evaluate the existing status of EQMS of the school and identify areas for improvement/upgradation.
 - ▶ To conduct awareness and documentation workshops for the identified personnel of the school.
 - ▶ To assist in implementing EQMS within the identified schools.
 - ▶ To assist in preparation of the necessary documentation for EQMS.
 - ▶ To conduct training of trainers (if required).
 - ▶ To do the training needs assessment of all personnel in relation to achieving accreditation.
 - ▶ To carry out one self-assessment as per QCI Accreditation Standard for the school.
 - ▶ To assist in carrying out atleast two self assessments as per QCI standards.
 - ▶ To assist in conduct of one formal performance review.

B. *KVS shall:*

- Extend full and continuous support to the Q.C.I., New Delhi and/or its authorized representatives for this project.
- Appoint a team of two coordinators for the complete project who will act as the nodal point for interaction with QCI and the school. Further, the school shall appoint a Accreditation Coordinator for interaction with QCI and its representative/s.
- **Ensure that the designated Kendriya Vidyalaya adheres to the agreed time frame of dates for workshops, meetings etc for implementation of the EQMS.** QCI shall not be held responsible for the delays occurring on this account on the part of KVS or the designated school. Any additional cost due to delay on part of KVS or the designated school resulting in additional work of training, assessment etc shall be borne by KVS.
- Pay the requisite fee to QCI as per the agreed time frame.

5. DELIVERABLES:

- Initial status report on facilities, equipment and manpower bringing out gaps with regard to the accreditation standard
- Support for documented EQMS as per the QCI standard
- Training modules for imparting training
- Self assessment report as per accreditation standards
- Pre-assessment reports before accreditation

6. MONITORING, EVALUATION AND REPORTING REQUIREMENTS:

- Compliance with these tasks shall be reviewed once a month between Director, Q.C.I., New Delhi and Coordinator, KVS.
- Principal/ KVS Coordinator shall ensure implementation of the project as planned. Progress will be reviewed during the monthly meetings.
- The project shall be implemented in line with the enclosed project proposal at **Annexure I**.
- Mid course corrections and changes if any, shall be carried out with mutual consent of both parties.

7. PROFESSIONAL FEE AND TERMS OF PAYMENT

The terms of payment shall be in line with **Annexure I**.

8. OTHER TERMS:

KVS and the designated school, shall not be responsible for any liabilities assumed by the Q.C.I., New Delhi nor will assume any obligations financial or otherwise, entered into by the Q.C.I., New Delhi with any third party, unless these fall explicitly within the terms of this M.O.U.

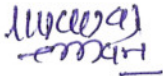
Similarly QCI shall not be responsible for any liabilities assumed by the KVS, New Delhi nor will assume any obligations financial or otherwise, entered into by the KVS, New Delhi with any third party, unless these fall explicitly within the terms of this M.O.U..

- A. **Termination:** Either party shall have the rights to terminate this Agreement at any time with thirty days notice in writing in advance indicating reasons for the same to the other party.
- B. In case of the termination of M.O.U. or any dispute, KVS shall pay the proportionate amount for the professional services rendered till that date by QCI and its representatives within 30 days of the date of intimation of termination.

- C. All disputes and differences arising out of or in any way touching or concerning this M.O.U. (except those the decision whereof is otherwise hereinbefore provided for) shall be referred for sole arbitration to any person nominated through mutual consent of Commissioner, KVS and Chairman, NRBPT. The award of the arbitrator so appointed shall be final and binding on both the parties to the M.O.U.

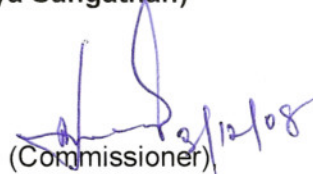
In witness whereof the parties have signed this M.O.U. on the day and the year first herein above written.

Signed for and on behalf of
(The Q.C.I.)



(Secretary General),
Q.C.I.,
New Delhi

Signed for and on behalf of
(Kendriya Vidyalaya Sangathan)



(Commissioner)
Kendriya Vidyalaya Sangathan
New Delhi

Date 3-12-2008

Name: Mr. Girdhar J. Gyani

Designation: Secretary General

Date 3-12-2008

Name: Mr. R.L. Jamuda

Designation: Commissioner

Coordinators:

1. Mr. Vipin Sahni

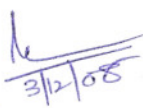


2. Mr. Avik Mitra

1. Mr. U. N. SINGH - J.C. C/CAO



2. Mr. R. KALAVATHI
ASST. COMMISSIONER



3/12/08